

Policy Title:	Safeguarding Policy
Policy Number	NDIS P 1.3
Indicators of Practice	1.4
Quality St/EO	Standard 1: Rights
Date created	21 May 2018
Review date	May 2021
Approved	Date: 21/5 2018

Purpose	St Basil's is committed to promoting and protecting individual rights. This policy outlines the role of safeguarding supports and mechanisms to ensure the safety of people with disability and the quality of services.
Scope	This policy applies to all volunteers and staff employed or contracted by St Basil's. Staff are expected to be familiar with and apply this policy in all their actions.
Policy	<p>St Basil's is dedicated to providing an environment where people with disability to whom it provides services are protected from abuse, neglect or harm and where staff work according to our organisational values.</p> <p>This policy supports St Basil's to apply the National Standards for Disability Services, in particular Standard 1: Rights. This policy guides staff to support people to exercise their rights and exercise choice and control over their services.</p> <p>Principles:</p> <ul style="list-style-type: none"> • Safeguarding improves safety and wellbeing, while imposing the least possible restriction on an individual and their choices. • Safeguards are responsive to the individual's circumstance and are relevant to the risk within these circumstances. These factors may change over time. • Every person should be supported to develop their individual skills and capacity and be involved in determining their own safeguards. • Manager/Coordinator to develop a connection by taking time to get to know the client, develop partnership with the client and advocate of their choice • People who need and want support to make decisions will be supported to exercise choice. • Safeguards can be informal or formal and work at an individual and/or organisational level. <p>Definition Safeguarding - actions designed to protect the rights of people to be safe from the risk of harm, abuse and neglect, while maximising the choice and control they have over their lives.</p>
Resources	<ul style="list-style-type: none"> • National Disability Insurance Scheme Act 2013 • Disability Services Act 1993 (WA) • Code of Practice for the Elimination of Restrictive Practice 2014 • National Standards for Disability Services • National Disability Insurance Scheme Rules • National Disability Insurance Scheme Quality and Safeguarding Framework • Western Australia National Disability Insurance Scheme Operational Policy

	Safeguarding (June 2016)	
	<ul style="list-style-type: none"> United Nations Convention on the Rights of Persons with Disabilities 	
Related Policies	Home Care Common Standards	National Standards for Disabilities
	1.2 Regulatory Compliance	1.2 Choice and Control
	1.6 Risk Management	2.1 Advocacy
	3.4 Advocacy	2.5 Participation and inclusion
	3.5 Independence	6.1 Continuous Improvement
Related procedures	Home Care Common Standards	National Standards for Disabilities
	PD033 Police Check	PD003 Eliminating Restrictive
	PD035 Risk Management	PD004 Complaints
	PD039 Staff Orientation	PD007 Advocacy
	PD040 Staff Development	
Associated documents	Disability Advocacy Fact Sheet In Home OH&S Checklist Clients Support Plan In Home File Feedback Forms: Complaints, Compliments, Suggestions, Incident Accident Reporting Feedback Data Base	