


Policy Title:	Consultation and co-design Policy
Policy Number	NDIS P 6.2
Indicators of Practice	6.7
Quality St/EO	Standard 6: Service Management
Date created	21 May 2018
Review date	May 2021
Approved	 Date: 21/5 2018

Purpose	This policy explains how St Basil's engages, consults and communicates with key stakeholders. The principles of this policy also apply to any co-design of services.
Scope	This policy applies to all volunteers and staff employed or contracted by St Basil's
Policy	<p>St Basil's is committed to consulting with people with disability, and their families, friends, carers and advocates about their services and involving them in decisions about the design and delivery about the services they use</p> <p>Principles</p> <ul style="list-style-type: none"> • People with disability are assumed to have capacity to determine their own best interests and make decisions that affect their own lives. • People with disability will be supported to maximise their choice and control over matters that affect them. • People are supported to develop their capacity to make independent decisions. • St Basil's acknowledges and respects the role of families, carers and other significant persons in the lives of people with disability. With the consent of people with disability, consultation occurs with them and their family or other key stakeholders on decisions that impact them. • Information gathered during consultations is confidential unless previously agreed by all parties. • Communication must be timely and suited to a person's needs particularly with respect to their lifestyle and their emotional, psychological, physical and cultural needs. • All reasonable steps will be taken to maximise engagement and consultation with key stakeholders including providing information in different formats and seeking input in indifferent ways. • Consultation occurs across a spectrum of collaboration, co-design, cooperation, and information provision. <p>Definitions</p> <ul style="list-style-type: none"> • Co-design – a voluntary process where stakeholders, such as people with disability, their families and carers, contribute their experience and ideas to design workable, useful services. Co-design can include shared decision making. • Supported decision making – where a person makes a decision by themselves with some level of support or assistance from other people.
Resources	<ul style="list-style-type: none"> • Carers Recognition Act 2010

	<ul style="list-style-type: none"> • Disability Discrimination Act 1992 • Disability Services Act 1993 (WA) • Universal Declaration of Human Rights • National Standards for Disability Services 					
<p>Related Policies</p>	<table border="1" data-bbox="391 480 912 737"> <tr> <td>National Standards for Disabilities</td> </tr> <tr> <td>2.6 Promoting and supporting individual preferences</td> </tr> <tr> <td>3.4 Individual needs of service provision</td> </tr> <tr> <td>3.7 Person centre approach to service planning and delivery</td> </tr> <tr> <td>6.1 Continuous Improvement</td> </tr> </table>	National Standards for Disabilities	2.6 Promoting and supporting individual preferences	3.4 Individual needs of service provision	3.7 Person centre approach to service planning and delivery	6.1 Continuous Improvement
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<p>Associated documents</p>	<p>St Basil's Strategic Plan</p>					